

Admin Roster
14th December 2016 to 27th December 2016

	Date	Angie	Jo	Carmen	Hannah	Shauna	Bec	Shelby
Wed	14/12/2016	7.00am - 3.30pm	7.00am - 3.45pm	7.00am - 2.30pm	9.00am - 2.00pm	7.30am - 14.30pm	Mshp 4.00pm - 7.00pm	OFF
Thur	15/12/2016	7.00am - 3.30pm	7.00am - 3.45pm	7.00am - 2.30pm	9.00am - 2.00pm (cover CSO 12.15 - 1.00pm)	7.30am - 14.30pm	CSO 8.00am - 1.00pm Mshp 1.00pm - 3.00pm	1.00pm - 6.00pm (cover CSO 5.00 - 5.30)
Fri	16/12/2016	A/L	7.00am - 12.00pm	8.00am - 5.00pm (cover CSO 4.30 - 5.00)	9.00am - 2.00pm	7.30am - 12.30pm	OFF	A/L
Sat	17/12/2016	A/L	OFF	OFF	OFF	OFF	Mshp 9.00am - 12.00pm CSO 12.30pm - 5.15pm	A/L
Sun	18/12/2016	A/L	OFF	OFF	OFF	OFF	OFF	A/L
Mon	19/12/2016	A/L	7.00am - 3.45pm	7.30am - 4.30pm	9.00am - 2.00pm	7.30am - 3.00pm	CSO 12.45pm - 3.00pm Mshp 3.30pm - 7.00pm	A/L
Tue	20/12/2016	A/L	7.00am - 3.45pm	7.00am - 2.30pm	9.00am - 2.00pm	7.30am - 3.00pm	CSO 3.00pm - 8.00pm	OFF
Wed	21/12/2016	A/L	7.00am - 3.45pm	7.00am - 2.30pm	OFF	7.30am - 2.30pm	Mshp 4.00pm - 7.00pm	OFF
Thu	22/12/2016	A/L	7.00am - 3.45pm	7.00am - 2.30pm	OFF	7.30am - 2.30pm	Mshp 3.00pm - 6.00pm (cover CSO 5.00 - 5.30)	Mshp 1.00pm - 3.00pm
Fri	23/12/2016	A/L	7.00am - 12.00pm	8.00am - 5.00pm (cover CSO 4.30 - 5.00)	OFF	7.30am - 12.30pm	OFF	CSO 12.45pm - 7.00pm (break 4.30 - 5.00) Carmen cover
Sat	24/12/2016	A/L	OFF	OFF	OFF	OFF	CSO 7.30am - 12.30pm	OFF
Sun	25/12/2016	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
Mon	26/12/2016	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
Tue	27/12/2016	PH	PH	PH	OFF	PH	OFF	CSO 9.30am - 1pm
Lunch Breaks		10.30 - 11.00	** 1.00 - 1.30	* * 1.00 - 1.30	No break	12.30 - 1.00	No break on Mshp	4.30 - 5.00

till 5pm Support

Banking

* * To go at the same time, Shauna or Hannah must still be at desk to assist CSO with the counter and to answer overflow phone calls.